

***TOWN OF NEWFIELDS BOARD OF SELECTMEN
MEETING MINUTES
TUESDAY, NOVEMBER 25, 2008***

The meeting was called to order at 6:37pm. Selectmen present were: Rosanne Gilbert, Michael Woodworth, and Wes Moore. Others present were: Jeff Buxton, Sarah MacGregor, Robin Connor, Jenna Connor, Margaret Conner, and Fran Lane.

Jeff Buxton reported that he did an inspection of 34 Railroad Avenue for fire and safety compliance. The building out back has a few minor issues, the first floor of the building out front meets all requirements, and the lower floor should be shut down. The lower level does not have a working fire/smoke alarm, no venting system, chemicals are not being stored properly, and the emergency exit is blocked.

Jeff will speak with the State Fire Marshall and the Selectmen will speak with the Town Counsel. Both parties will keep the others informed of any progress.

The Fire Department will be conducting courtesy fire and safety inspections on all businesses in town beginning in January. Jeff will get a list of all businesses in town from Sue McKinnon. They will also be inspecting multi-family dwellings with three or more apartments.

Rosanne proposes ending the Inventory Forms sent out each spring. This was tabled for the time being.

Flynn's Oil Company recently filled the Town Hall oil tank and offered the Town a 15 cent discount off of the street price if the Town goes on automatic delivery. The Selectmen agreed to go on automatic delivery.

Sarah MacGregor updated the Selectmen on the 2008 mosquito season. There was too much rain and they treated the salt marshes and wetlands non-stop. Dragon Mosquito added 43 additional sites for treatment and spent more time in the Bald Hill area. They have concerns with the large wetlands area abutting Newmarket. Sarah will speak with the Newmarket Town Administrator about their plans for future mosquito control.

Dragon Mosquito's proposal for 2009 includes \$6,000 for Arbovirus Surveillance, \$26,000. for Larviciding, and \$22,000. for Town Wide Adulticiding. This is an increase of \$4,000. over 2008, but includes more surveillance and trapping in other areas of town and a more aggressive approach. Residents were happy with the road spraying and it was recommended that the road spraying begin a month earlier in 2009.

Robin Connor asked if any unspent funds from 2008 could be carried over to 2009. Any unspent funds have to be returned to the general fund. Robin also asked if mailings could be sent to each household advising them of the threat of EEE and WNV from mosquitoes and steps that should be taken to avoid mosquito bites. Wes mentioned that Lyme Disease is more prevalent and information on avoiding tick bites should be included in any information sent to residents. Perhaps information could be included with the tax bills.

Robin provided information that was gathered and discussed at the state meeting. The state has printed a new brochure and Sarah will provide copies to the Town Office.

Wes stated that the Mothers Against EEE have done a tremendous job of keeping the seacoast area informed and up to date on the mosquito situation.

Fran Lane attended several classes regarding municipal law and went over some items of concern with the Selectmen. He reminded them they do not have sovereign immunity. He asked if Town voted to indemnify public officials. Sue will check into this. Fran also mentioned that government records must be in physical form.

At 8:25 the meeting went into a non-public session per RSA 91-A:3 III. At 8:55pm the meeting returned to a public session.

The Town's right of way was discussed.

Fran said that his discounted price for services to the Town would remain the same. Wes thanked Fran and said that the Town is very happy with his service.

Kelley Corson and Main Street Art request that the Town file an insurance claim for the furnace and water pipe at the old Post Office building. There is a \$1,000. deductible and a claim will be submitted.

Residents can contact Sue McKinnon about setting appointments to meet with the assessor to discuss their assessments. The assessor will be available on January 13, and if necessary, January 14th.

Checks were signed

A Cemetery Deed was signed.

The Tax Warrant was signed.

Three Conservation Easement Baseline Documentation Reports were signed.

The renewal contract for the Town Planner was signed.

A Yield Tax was signed.

Correspondence from Comcast was reviewed.

The Primex – Not to Exceed Health rates were reviewed and it was agreed to sign the Resolution To Enter Primex Health 2% Extra Discount Program.

Correspondence from the Department of Revenue was reviewed.

The 2009 budget and year-to-date figures were tabled until next week.

We made a motion to accept the minutes of the November 18th, 2008 Selectmen's meeting. Rosanne seconded the motion and the motion passed with all in favor.

The meeting adjourned at 9:27pm.

Respectfully submitted,

Nancy J. Spencer
Administrative Assistant